

NCPAG Plans and Programs

2010-2013

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HIGHLIGHTS OF THE THREE-YEAR PLAN (2010-2013)

A. Academic Agenda that would:

1. review and strengthen Public Administration (PA) curricula (Bachelor of Arts in Public Administration and Doctor of Public Administration (DPA))
2. strengthen PA teaching

B. Research Agenda that would:

1. encourage faculty and the research and extension professional staff (REPS) to engage in research, writing, and public presentation of research output on public administration and governance concerns.
2. add to a critical discourse on PA theories, approaches, issues and concerns particularly on:
 - 2.1 integrity
 - 2.2 accountability
 - 2.3 effective functioning of the bureaucracy and on bureaucratic reform
 - 2.4 inclusiveness and peace in Mindanao
 - 2.5 social development, conditional cash transfer program and poverty alleviation
 - 2.6 local governance that is strong, responsive, participatory, and accountable
3. disseminate research findings toward wider public education and discourse

C. Infrastructure Development

1. upgrade of IT rooms and facilities
2. improvement of classroom and training equipment
3. construction of the National Center for Good Governance (NCGG)
4. improvement and rehabilitation of the Public Affairs Research and Development Center (PARDEC)

Major Activities

- | | |
|------|--|
| 2011 | -Launching of the Local Government Reader
-Forum on Local Government Code and Urban Governance
-Adopting of "Quezon City: Our City"
-Launching of "Sanctuary for NCPAG Alumni, Friends and Leaders: Challenges to Promote Integrity and Good Governance"
-Launching of "Good Governance, Good Governors" during the UP Christmas Lantern Parade
-Continue to provide assistance to LGUs |
| 2012 | -NCPAG 60th Anniversary
-International Conference on Public Administration and PA education
-Launching of the PA Reader: 3 rd Edition
-Social Marketing Events of the NCPAG's 60 th Anniversary Celebration |
| 2013 | -Midterm Assessment of the P'Noy Administration and Public Lecture Series |

CENTER FOR PUBLIC ADMINISTRATION AND GOVERNANCE EDUCATION (CPAGE)							
Responsible Unit/Office	Period	Academic	Research and Forums	Training and Capacity Building Services		Networking	Others
				Training and Extension Services	Human Resource Development		
CPAGE with faculty	2011-2012	<ul style="list-style-type: none"> Review and revision of BAPA curriculum towards a flexible and expanded career in public service Review and revision of the DPA curriculum 	<ul style="list-style-type: none"> Relate research with forums with end result of publishing the output by center and sectoral concerns 	<ul style="list-style-type: none"> Organize/revive sectoral clusters/programs of specialization and develop matrix of work among centers along these clusters 	<ul style="list-style-type: none"> Participation in public fora and dialogues 	<ul style="list-style-type: none"> Election of new BOD of NCPAG Alumni Association 	
CPAGE with faculty	2011-2012	<ul style="list-style-type: none"> Urgent concerns: faculty meeting basic obligations, e.g., regular attendance 		<ul style="list-style-type: none"> Research, teaching materials, and case studies and Publications Extension Work and Technical Assistance to other agencies and organizations 	<ul style="list-style-type: none"> Training Management and Methodology 	<ul style="list-style-type: none"> Marketing of the MPA program 	
CPAGE with Office of the Dean, Alumni, Faculty, Students	2011-2013	<ul style="list-style-type: none"> Promotion of BAPA programs in targeted high schools 					
CPAGE and Faculty	2011-2013	<ul style="list-style-type: none"> Brown bag on courses: series of courses: PA 22, 23, 24, 25, 26, 28 					
CPAGE with faculty	2011	<ul style="list-style-type: none"> Manual on thesis/dissertation/star paper writing 					
CPAGE and Faculty	2011-2013	<ul style="list-style-type: none"> Summer Institute with credit: PA208; PA251 					
CPAGE and Faculty	2011-2013	<ul style="list-style-type: none"> REPS development <ul style="list-style-type: none"> Teaching assistantship Senior faculty working with REPs 					
CPAGE and NCPAG proper	2011-2013	<ul style="list-style-type: none"> Conduct of Graduation Exercises 					

CENTER FOR PUBLIC ADMINISTRATION AND GOVERNANCE EDUCATION (CPAGE)							
Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Training and Extension Services	Human Resource Development		
CPAGE	2010-2013	<ul style="list-style-type: none"> Enrolment Schedule of classes Student Orientation Conduct of Qualifying exams 		<ul style="list-style-type: none"> Review of scholarship policies and formulation of new ones under the Senator Trillanes scholarship funds 	<ul style="list-style-type: none"> Update checklist of graduating BAPA students before last semester [Edna: to keep the CPAGE pages in the website up to date] 	<ul style="list-style-type: none"> Making available all academic application forms in the website (with IT) <ul style="list-style-type: none"> application for taking of removal exam and completion 	<ul style="list-style-type: none"> Update printed brochure Binding of Grade sheets
CPAGE with Faculty	2011	<ul style="list-style-type: none"> Semestral review of status of senior students 					
CPAGE Staff	2011				<ul style="list-style-type: none"> Training in uploading, website maintenance, twitter, FB, YM, etc. 	<ul style="list-style-type: none"> Update CPAGE pages in the website [www.up-ncpag.org] (with IT) 	
Faculty	2011-2013					<ul style="list-style-type: none"> Proposal of East Timor government officials to attend degree and non-degree programs at NCPAG 	

CENTER FOR LEADERSHIP, CITIZENSHIP AND DEMOCRACY (CLCD)							
Responsible Office	Period	Academic	Research and Publication	Training and Capacity Building Services		Networking	Others
				Extension Services	HRD (in-House)		
CLCD	2010-2011 Dec 2010 (editing done) March 2011 (out)		<ul style="list-style-type: none"> Publication: Building our Nation from the Heart (Vol. 1: Training Module and Vol. 2: Readings) 		<ul style="list-style-type: none"> Continuous staff development degree (MA, MsC, PhD and non degree programs (short courses, seminars, etc 	<ul style="list-style-type: none"> Citizens' Collective action on urgent issues: Disaster/emergency/ e.g. watershed management 	<ul style="list-style-type: none"> Public Lectures and Public Forum on the Assessment (with other centers)
	June 2011: publication out		<ul style="list-style-type: none"> Compilation on Citizenship (based on the NCGC since 2006-2008 		<ul style="list-style-type: none"> Potential Faculty Affiliates/Advisers/ Researchers for CLCD 	<ul style="list-style-type: none"> IWM in local development plans and MTPDP (with CPED) 	<ul style="list-style-type: none"> Forum on Learnings on Civil Society and Governance (State of the Art Review on GO-NGO partnerships) (start of 2011)
	Start: Jan 2011			<ul style="list-style-type: none"> Case Studies and Forum on Learning on Civil Society and Governance (State of the Art Review on GO-NGO partnerships) 	<ol style="list-style-type: none"> 1. Dr. Danny Reyes 2. Dr. Lily Domingo 3. Dr. Ebie Florano 4. Dr. Jose Abueva 5. Dr. Nestor Pilar 6. Dr. Romeo Ocampo 7. Prof. Jose Tabbada Jr 8. Dr. Orly Mercado 9. Prof. Marivic Raquiza 	<ul style="list-style-type: none"> Inter-local governance and sustainability of networks (with CLRG) 	
						<ul style="list-style-type: none"> CLCD – citizens action in DMRR (with other centers) 	
	Nov 2010- classification of articles; finalize list of assessors (6 Dec 2010)		<ul style="list-style-type: none"> Alternative Assessment of PGMA 				
	June 2011: plan ready		<ul style="list-style-type: none"> Mid-term assessment (self-assessment and alternative) of P-Noy (preparatory activities 				

CENTER FOR CITIZENSHIP, LEADERSHIP AND DEMOCRACY (CLCD)							
Responsible Office	Period	Academic	Research and Publication	Training and Capacity Building Services		Networking	Others
				Extension Services	HRD (in-House)		
CLCD	June 2011-plan ready						
	2011-2013		<ul style="list-style-type: none"> Research /Case Study-Writing on Lessons on Indigenous Leadership Areas to be identified: <ol style="list-style-type: none"> (1) environment (2) military (in relation to peace and conflict, war on terrorism) (3) Indigenous People's Rights, Women's and other marginalized sector issues (human rights issues) 			<ul style="list-style-type: none"> Conduct of Forum/Roundtable Discussion to present case studies 	
	2010		<ul style="list-style-type: none"> Publication of Cases/ Development of Training modules/manuals and proposals on leadership and citizenship 				
	2010		<ul style="list-style-type: none"> Assessment Report of Barangay Human Rights Program 				
	2012-2013		<ul style="list-style-type: none"> Assessment of Constitutional Commissions (COMELEC, CSC, COA, CHR, Ombudsman) 				
							<ul style="list-style-type: none"> Pilot testing of rule of law (with the Office of the Dean)

CENTER FOR CITIZENSHIP, LEADERSHIP AND DEMOCRACY (CLCD)								
Responsible Office	Period	Academic	Research and Publication	Training and Capacity Building Services		Networking	Others	
				Extension Services	HRD (in-House)			
CLCD	June 2011-plan ready		<ul style="list-style-type: none"> Publication of Pamana (1) Economic Development 				<ul style="list-style-type: none"> Convenor on democracy assessment 	
	2011-2013		<ul style="list-style-type: none"> Publication of other pamana themes 			<ul style="list-style-type: none"> Gawad CES (Field Validation) in partnership with CESB 		
							<ul style="list-style-type: none"> End of term report 	
							<ul style="list-style-type: none"> Responding to Urgent issues on citizenship, leadership and Democracy (e.g. disaster management/risk reduction, public-private citizenship, anti-corruption, food-fuel-financial crisis) 	
							<ul style="list-style-type: none"> Internship by students/scholars/visiting researchers 	

CENTER FOR POLICY AND EXECUTIVE DEVELOPMENT (CPED)							
Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Extension Services	Human Resources Development		
CPED	4th quarter of 2010			<ul style="list-style-type: none"> 10th CIPYML (negotiate with GEM to conduct program evaluation and continuing TA for CIPYML graduates) 	<ul style="list-style-type: none"> Assess competencies of staff and potential policy areas to develop CPED research agenda 	<ul style="list-style-type: none"> Negotiate and conclude proposed CPED as Technical Advisor of the Senate Minority (c/o Senator Allan Cayetano) 	
	4th quarter of 2010			<ul style="list-style-type: none"> Follow-up submitted proposals 	<ul style="list-style-type: none"> Filling-up of 4 vacant positions (urgent) 	<ul style="list-style-type: none"> Partnerships with other specialized institutions and CSOs 	
	4th quarter of 2010				<ul style="list-style-type: none"> Conceptualize and implement Teaching Assistantship Project 	<ul style="list-style-type: none"> CAI 	
	4th quarter of 2010			<ul style="list-style-type: none"> Continuing briefing sessions/TA for policy makers (in partnership with PUBLICUS, KAKBAY, CLCD or other organizations) 			

CENTER FOR POLICY AND EXECUTIVE DEVELOPMENT (CPED)							
Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Extension Services	Human Resources Development		
CPED	1st quarter of 2011			<ul style="list-style-type: none"> Implement 11th CIPYML (3rd week February) 	<ul style="list-style-type: none"> Staff development 	<ul style="list-style-type: none"> Technical Advisor of the Senate Minority (until 2013) 	
				<ul style="list-style-type: none"> Implementation of Aid Management Project 		<ul style="list-style-type: none"> Identify and develop partnerships with other specialized institutions and CSOs 	
			<ul style="list-style-type: none"> Preparation and submission of new project proposals 	<ul style="list-style-type: none"> Policy areas: Climate change, disaster management, CCD, SWM, MDG, gender and development, urban governance and political management Potential Agencies: DOTC, TESDA, DENR, LRTA, DA, MMDA) 		<ul style="list-style-type: none"> Activate linkages with funding agencies (UNDP, UNICEF, GTZ, etc.) for projects 	
						<ul style="list-style-type: none"> Technical Advisor of the Senate Minority (until 2013) 	

CENTER FOR POLICY AND EXECUTIVE DEVELOPMENT (CPED)							
Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Extension Services	Human Resources Development		
CPED	2nd quarter of 2011				<ul style="list-style-type: none"> Preparation of program in Political Management as a special course offering 	<ul style="list-style-type: none"> Establish formal linkages and projects with government agencies and public enterprises (i.e. DOTC, TESDA, DENR, LRTA, DA, MMDA) 	
					<ul style="list-style-type: none"> Fill-up new staff vacancies 		
	3 rd Q, 4 th Q 2011; 1 st Q 2012; and 2013			<ul style="list-style-type: none"> CIPYML 			
	3 rd Q 2011 – 1 st Q 2012			<ul style="list-style-type: none"> Follow-up of proposals/ preparation of programs 			
	2nd to 4th quarter of 2012	<ul style="list-style-type: none"> Implementation of Certificate Program in Political Management 		<ul style="list-style-type: none"> Preparation of modules for Workshop for New Legislators 			
	2013				<ul style="list-style-type: none"> Implementation of projects 		

CENTER FOR LOCAL AND REGIONAL GOVERNANCE (CLRG)

Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Extension Services	Human Resources Development		
CLRG			<ul style="list-style-type: none"> Update Volume 4 Local Government Book Of Readings 	CONTINUING PROGRAMS:		Extension	Consultancy:
			<ul style="list-style-type: none"> Publication of Leadership & Innovation Case Studies 	<ul style="list-style-type: none"> <i>Barangay governance primarily Quezon City</i> 		<ul style="list-style-type: none"> <i>Disaster Management (inter-center activity)</i> 	<ul style="list-style-type: none"> <i>Integrity development review</i>
			<ul style="list-style-type: none"> Book on Barangay Governance 	<ul style="list-style-type: none"> <i>Local Legislation</i> 		<ul style="list-style-type: none"> <i>Teambuilding for LGUs</i> 	<ul style="list-style-type: none"> <i>O&M studies</i>
			<ul style="list-style-type: none"> LGU Needs Assessment 	<ul style="list-style-type: none"> <i>LADP</i> 		<ul style="list-style-type: none"> <i>Conferences</i> 	<ul style="list-style-type: none"> <i>LGU Development Plans</i>
			<ul style="list-style-type: none"> Local Legislation Reference Material 	<ul style="list-style-type: none"> <i>GAD/RH</i> 		<ul style="list-style-type: none"> <i>Metro-governance Lecture Series</i> 	
			<ul style="list-style-type: none"> Updates: DSE Publications 	<ul style="list-style-type: none"> <i>Revenue Generation/Fiscal Management</i> 			
			<ul style="list-style-type: none"> Fiscal, Economic Promotion, Modern Management 	<ul style="list-style-type: none"> <i>Codification</i> 			
			<ul style="list-style-type: none"> Other possible research agenda/policy review: SK Abolition, Codal Amendments, Inter-local Alliance Requested study: LGU-response to HIV-AIDS problem (UNDP program – leadership component) 	<ul style="list-style-type: none"> NEW OFFERS: - Urban Governance; - SK 			

CENTER FOR LOCAL AND REGIONAL GOVERNANCE (CLRG)

Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Others
				Extension Services	HRD		
CLRG				<ul style="list-style-type: none"> Local economic promotion 			
				<ul style="list-style-type: none"> Barangay justice 			
				<ul style="list-style-type: none"> Project development & management 			
				TRAINING OF TRAINORS ON:			
				<ul style="list-style-type: none"> Methodology updates 			
				<ul style="list-style-type: none"> Development communication 			
				<ul style="list-style-type: none"> Public speaking 			
				<ul style="list-style-type: none"> Project management 			

OFFICE OF THE DEAN (OD)							
Responsible Unit/Office	Period	Academic	Research	Training and Capacity Building Services		Networking	Physical Infrastructure Development
				Extension Services	HR Development		
Office of the Dean	2010-2013	<ul style="list-style-type: none"> Dean's Academic Incentive Program and Research Agenda 	<ul style="list-style-type: none"> Assessment of government performance across sectors and areas of specialization 		<ul style="list-style-type: none"> Training Methodology and Innovations in capacity development of staff 	<ul style="list-style-type: none"> Alumni Association Revitalization 	<ul style="list-style-type: none"> Update college-wide IT infrastructure Additional computers and laptops
		<ul style="list-style-type: none"> Value Chain Methodology on Corruption Rule of Law in PA Independent Monitoring of HR Violations in the Peace Process with NDF in 6 pilot provinces State of Local Democracy in ARMM Assessment of HCB Administration 2013 	<ul style="list-style-type: none"> Monitoring of CCT 	Continuing Staff Education and Development	<ul style="list-style-type: none"> Student Services -niigan -tambayan 	<ul style="list-style-type: none"> Refurbishment and maintenance of the NCPAG building Provision of lecturer's lounge Repair of canteen & case room 	
		<ul style="list-style-type: none"> 60th anniversary plan publication of Reader Social marketing of NCPAG on its 60th anniversary Social marketing of new Doctoral program and revised BAPA 	<ul style="list-style-type: none"> Assessment Methodology Monitoring of HR Violations under the Peace Process NDF GRP: Pilot in 6 provinces 		<ul style="list-style-type: none"> Quarterly Social Activity regular interface bet faculty and lecturers through regular Meetings Provision of a common lounge for lecturers Fill in vacant posts and items for Faculty, REPS, and staff <ul style="list-style-type: none"> Recruitment of highly qualified lecturers 	<ul style="list-style-type: none"> EROPA, ASPAP, UNDP, HOR, CSC Enhancing the Competencies of Select National Agencies toward an effective service delivery 	<ul style="list-style-type: none"> start up of a botanical/herbal garden in NCPAG Construction of new building- NCGG and renovation of PARDEC

OFFICE OF DEAN (OD)

Responsible Unit/Office	Period	Academic	Forums	Training and Capacity Building Services		Networking	Physical Infrastructure Development
				Extension Services	HR Development		
OD (with faculty and ASPAP)			<ul style="list-style-type: none"> Public Forum by Professorial Chair Holders Research Presentation of Professorial Chair researches (forums linked to ASPAP hubs) 	<ul style="list-style-type: none"> Strong participation and involvement in citizenship and democracy-building discourses through public forums (with DENR) 	<ul style="list-style-type: none"> Faculty Affiliation of the Centers Accession of professorial chairs and other awards 	<ul style="list-style-type: none"> Review of all MOU, MOA of NCPAG 	additional computers and laptops licensed programs
		<ul style="list-style-type: none"> Review of NCPAG scholarship and Policies Inauguration and MOA signing of: <ul style="list-style-type: none"> Sen. Trillantes Scholarship Funds 	<ul style="list-style-type: none"> Executive-Legislative Dialogue on MDG 1919 and access to clean water <ul style="list-style-type: none"> State of Local Dem in ARMM Farewell Public lecture on LMB Public Finance Asia Pacific Regional Workshop on Citizens' Democracy assessment Public Forum on Policy issues 	<ul style="list-style-type: none"> Capacity building toward a decentralized Agriculture sector Assist the agency in reviewing its policies including AOs Engage CSOs (with DA) 		<ul style="list-style-type: none"> Sharing of experiences in Asia and the Pacific 	
OD with CLRG and faculty			<ul style="list-style-type: none"> Lecture series on local governance (in celebration of the LGC's 20th year anniversary) 	<ul style="list-style-type: none"> Continued capacity building program among local authorities identifying centers for local governance (with DILG) 		<ul style="list-style-type: none"> Strengthening the capacity building program of local officials in partnership with LGA thru the LADP, urban governance, and barangay governance 	

ADMIN OFFICE						
Responsible Unit/Office	Period					
Admin Office	2010	<ul style="list-style-type: none"> • Provide auxiliary and admin. services to the College <ul style="list-style-type: none"> • Housekeeping • Upgrade capabilities of staff in maintaining the physical cleanliness of the College • Target for zero valid complaints • Maintain and update central personnel records • Ensure all documents regarding personnel and finances are properly submitted and followed up with the University and with proper documentation • Follow up request from NCPAG to University promptly as necessary • Support physical infrastructure projects of the College • Reinstitution of the Corporate Annual Report (in cooperation with PO) • Inventory of equipment and facilities and disposition of equipments as necessary • Serve as support staff in the preparation of the 60th anniversary of the College 				
			2010-2013			
			2011			

PUBLICATIONS OFFICE							
Responsible Unit/Office	Period	Academic	Research and Publications	Training and Capacity Building Services		Networking	Others
				Extension Services	HRD		
PO	2010-2011		<ul style="list-style-type: none"> Update the PJPA <ul style="list-style-type: none"> PJPA 2009 and 2010 	<ul style="list-style-type: none"> Acts as technical support in conferences, fora, seminars, etc. 	<ul style="list-style-type: none"> Attend workshops on online publication and other relevant trainings 	<ul style="list-style-type: none"> Solicit articles from various sources (faculty, centers of the College, PSPA and ASPAP members, best papers of graduate students) 	<ul style="list-style-type: none"> Increase sales of the PJPA and other major publications of the College
			<ul style="list-style-type: none"> Upload PJPA issues online 			<ul style="list-style-type: none"> Include international board the PJPA in the review of articles 	
			<ul style="list-style-type: none"> Finalize agreements with online hosts for the online PJPA (Philjol, UPDjol, Proquest) 			<ul style="list-style-type: none"> Engage in inter-center researches as needed 	
			<ul style="list-style-type: none"> Publish a special issue in celebration of the 20th Anniversary of the Local Government Code (with other centers) 			<ul style="list-style-type: none"> NCPAG Brochure printing and production 	
	2012-2013		<ul style="list-style-type: none"> Publish up-to-date PJPA, books and other major publications of the College 				
	2012-2013		<ul style="list-style-type: none"> Maintain and update the online journal 				
	2013		<ul style="list-style-type: none"> Publish third edition of the PA Reader (in coordination with faculty and REPS) 				<ul style="list-style-type: none"> Placement in the ISI

LIBRARY								
Responsible Unit/Office	Period		Academic	Research and Publication	Training and Capacity Building Services		Networking	Physical Infrastructure and Development
					Extension Services	HRD		
Library	2010						<ul style="list-style-type: none"> LibRadio – Dec.15 dzup 1602 	
	2011	<ul style="list-style-type: none"> Re-arrange shelves Finish cataloguing backlogs 						<ul style="list-style-type: none"> Repainting Library walls and rooms
		<ul style="list-style-type: none"> Purchase of books Journals' Subscription 						
	2011-2012	<ul style="list-style-type: none"> Help in the documentation for the COE application (in cooperation with PO) 						
	2012	<ul style="list-style-type: none"> Library exhibit 						
	2013							<ul style="list-style-type: none"> Refurbishing of library Interior
	2013							<ul style="list-style-type: none"> Set up media library room

Information Technology (IT)							
Responsible Unit/Office	Period	Infrastructure/hardware	Inventory and Needs Assessment	Content/ Application/ Software	Training and Manpower Development	Networking	IT Systems Plan
Information Technology	2010	<ul style="list-style-type: none"> Maintenance Upgrade Disposal 	<ul style="list-style-type: none"> per Center/Unit/ Faculty 	<ul style="list-style-type: none"> Development of web-content/applications 	<ul style="list-style-type: none"> Internally one person from each center assigned for web-content maintenance 		<ul style="list-style-type: none"> Develop proposal for CICT
	2011		<ul style="list-style-type: none"> Actual vs Needs 	<ul style="list-style-type: none"> Outsourced web-hosting w/back-up of some content hosted in UP 	<ul style="list-style-type: none"> Training on uploading and website maintenance 		<ul style="list-style-type: none"> Assessment of e-government funded projects
				<ul style="list-style-type: none"> Infrastructure and Infra Maintenance 	<ul style="list-style-type: none"> Faculty data/pages (softcopies) 	<ul style="list-style-type: none"> Training needs to be identified from Inventory and Needs analysis 	
	2011-2012	<ul style="list-style-type: none"> Purchase of 20 PC, 20 laptops with licensed programs 	<ul style="list-style-type: none"> Apps/Software/ knowledge content/forms 	<ul style="list-style-type: none"> Develop internal database (secure and private) 	<ul style="list-style-type: none"> Orientation Awareness on UPD and NCPAG IT policies 		<ul style="list-style-type: none"> Software upgrades (licensed)
	2012		<ul style="list-style-type: none"> Skills 	<ul style="list-style-type: none"> Syllabi (softcopies) 	<ul style="list-style-type: none"> Training on how to use communication platforms: skype, twitter, facebook, YM, basecamp, DILC for work purposes 		<ul style="list-style-type: none"> Commercial internet access as back-up
	2013		<ul style="list-style-type: none"> Communications related budget and expenses 	<ul style="list-style-type: none"> Course content – that can be uploaded to (DILC) 	<ul style="list-style-type: none"> Re-bid outsourced web-hosting services Review and improvement of NCPAG website 		<ul style="list-style-type: none"> Development of a knowledge base for ICT indicators among LGUs, NGAs

Information Technology (IT)							
Responsible office/unit	Period	Infrastructure/hardware	Inventory and Needs Assessment	Content/ Application/ Software	Training and Manpower Development	Networking	IT Systems Plan
IT				<ul style="list-style-type: none"> Archiving and preserving knowledge and content Wikis 			<ul style="list-style-type: none"> Archiving
							<ul style="list-style-type: none"> Privacy policies (e.g. surveillance cameras, email, etc)
				<ul style="list-style-type: none"> Links to individual websites/blogs 			
				<ul style="list-style-type: none"> Papers presented/online publications 			
				<ul style="list-style-type: none"> Knowledge links: Faculty Blogs/Departmental blogs/NGA and LGU websites paper presented in conferences abstracts of theses/dissertation 			

Information Technology (IT)							
Responsible office/unit	Period	Infrastructure/hardware	Inventory and Needs Assessment	Content/ Application/ Software	Training and Manpower Development	Networking	IT Systems Plan
IT				<ul style="list-style-type: none"> Publications PJPA, Working Papers 		<ul style="list-style-type: none"> Communications Platform 	<ul style="list-style-type: none"> IT policies
				<ul style="list-style-type: none"> Videos and CDs 		<ul style="list-style-type: none"> Twitter Skype Facebook Chika for communication purposes 	<ul style="list-style-type: none"> Provision of shared printing facilities for faculty/lecturers/Fees for printing Use of USBs/Use of social networks/email or e-group protocols (not necessarily to prohibit but to be educated on keeping systems safe, secure, private, etc.)
				<ul style="list-style-type: none"> Center content – Public/private 			
				<ul style="list-style-type: none"> -Identify Knowledge areas upload open access content types of services/project/trainings that have been given or ongoing Student information softcopies of sample student papers in every course (dedicate a computer for this in the library) 			
				<ul style="list-style-type: none"> format for dissertation/thesis 			Use of laptops in class/exams