



NATIONAL COLLEGE OF PUBLIC ADMINISTRATION AND GOVERNANCE

University of the Philippines
Diliman, Quezon City

E-mail Address: cpage.ncpag@up.edu.ph

Websites: <http://www.up.edu.ph/~ncpag> www.up-ncpag.org

Telephone No. (63-2) 927-9085; 925-3851

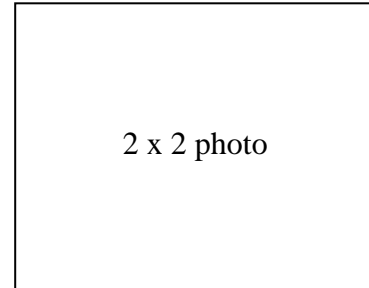
Trunk Line: (63-2)981-8500 VOIP (4154)



APPLICATION FOR ADMISSION
GRADUATE PROGRAM

I. Study Objective

- DIPLOMA in PUBLIC MANAGEMENT (Dip PM)
- MASTER OF PUBLIC ADMINISTRATION (MPA)
 - Plan A (Thesis)
 - Plan B (Non-Thesis)
 - Plan C or Mid-Career
- DOCTOR OF PUBLIC ADMINISTRATION (DPA)



II. Personal Information

Name (Print) _____
(First Name) (Middle Name) (Last Name)

Present Mailing Address: _____

Permanent Address: _____

Employer's Name & Address: _____

_____ Position _____

Telephone No. _____ Mobile No. _____

E-mail Address: _____

Date of Birth _____ Birthplace _____ Age ____ Citizenship _____ Gender ____ Civil Status _____

Name of Spouse _____ Address: _____

Father's Name: _____ Mother's Name: _____

Occupation: _____ Occupation: _____

Address: _____

Financial Support:

- Government /Company Scholar
- Civil Service Com-Local Scholarship Program
- Self Supporting
- Parents
- Others (specify) _____

For citizens of other countries only: TOEFL Score: _____ (Enclose True Copy)

Please indicate means of support for the duration of your stay in the Philippines: _____

III. Educational Attainment:

Undergraduate Degree/s:

1. Degree Obtained : _____

College/University : _____

Year Graduated : _____

2. Degree Obtained : _____

College/University : _____

Year Graduated : _____

Graduate Degree/s:

1. Degree Obtained: _____

College/University : _____

Year Graduated : _____

2. Degree Obtained : _____

College/University : _____

Year Graduated : _____

Academic Honors, Awards and Scholarships

Award	Institution Conferring Award	Date Conferred
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Professional Experience

1. **Employment** (Please list jobs held in the last five years, most recent first.)

Employer/Company	Position/s held	Inclusive Dates	
		From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If employed, Describe the nature of your job: _____

2. **Professional and Civil Service Examinations Taken**

Title of Examination	Date Taken	Rating
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. **Professional Articles Published:**

Title of Examination	Date Published
_____	_____
_____	_____
_____	_____
_____	_____



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**RECOMMENDATION FOR ADMISSION
GRADUATE PROGRAM**

To the Applicant:

Please complete the first part of this recommendation form. Enclose this form in an envelope addressed to the **College Secretary and Director, Center for Public Administration and Governance Education, National College of Public Administration and Governance , University of the Philippines, P.O. Box 198, Diliman, Quezon City**, and give it to a person who is able to fill it out in a manner that will help the Admission Committee. Request the Recommender to send the form in a sealed envelope directly to the College.

1. **NAME OF APPLICANT:** _____
(First Name) (Middle Name) (Last Name)

2. Degree Objective: [] Diploma in Public Management (Dip. PM) [] MPA Plan C
 [] MPA Plan A (Thesis) [] Doctor of Public Administration (DPA)
 [] MPA Plan B (Non-Thesis)

To the Recommender:

The person whose name appears above has applied for admission to the National College of Public Administration and Governance. Your assessment of his/her personal qualifications will be most helpful in our consideration of his/her application. This recommendation will be considered strictly confidential. Please send this form in a sealed envelope directly to the College. Thank you for taking time to fill out this form. Your assistance in determining the applicant's capability for graduate work is sincerely appreciated.

1. How long have you known the applicant? _____

2. In what capacity have you known the applicant? _____

3. Do you believe that the applicant is prepared for graduate work? Why? _____

4. What do you think are the personal traits of the applicant that will enable him/her to pursue graduate work?

5. What are the personal traits of the applicant that may hinder the completion of a graduate degree?

6. How would you rate the applicant on the following scale?

<i>Characteristics</i>	<i>Excellent</i>	<i>Very Good</i>	<i>Good</i>	<i>Average</i>	<i>Poor</i>	<i>No basis for judgment</i>
Intellectual ability						
Emotional maturity						
Diligence and resourcefulness						
Honesty and Integrity						
Administrative ability						
Ability to express oneself orally						
Analytical ability						
Social skills						

7. Recommendation for graduate study:

I recommend enthusiastically.

I recommend with confidence.

I recommend with reservation (please explain). _____

8. What other remarks could you make about the applicant? _____

Signature: _____

Printed Name : _____

Title: _____

Mailing Address: _____

Date : _____