

Competence Upgrading Program for Presiding Officers (CUP for POs)

Course Description

The *Competence Upgrading Program for Presiding Officers (CUP for POs)* is a five-day course for **first-term and reelected Vice-Mayors, Vice-Governors, Barangay Captains** and their **legislative staff**. This will be conducted by the Center for Local and Regional Governance of the National College of Public Administration and Governance, University of the Philippines (CLRG-NCPAG, UP) on **16-20 November 2010**.

Course Objective

By the end of the course, participants will have enhanced knowledge and skills, and increased self-confidence to effectively perform their duties and responsibilities as local presiding officers.

Course Content

To achieve its primary objective, the course will cover the following topics and activities:

1. Framework of Governance;
2. The Philippine Local Government Structure;
3. Overview of the Local Legislative Process and the Powers and Functions of the Sanggunian;
4. Development Legislation;
5. Evidence-based Legislation;
6. Social Marketing in Local Legislation (With Committee Meetings and Public Hearings);
7. Oversight Functions of the Sanggunian;
8. Codification of Ordinances and Resolutions;
9. Quasi-Judicial Functions of the Sanggunian;
10. Parliamentary Procedure for Local Legislative Sessions;
11. How to Preside and Manage the Sanggunian Effectively;
12. Simulated/Mock Sessions for Building Self-Confidence as Presiding Officer;
13. Role Play of Parliamentary Procedure; and
14. Reflections on Simulated/Mock Sessions and Role Play.

Course Fee

A learning investment of **Ten Thousand Pesos (P10,000.00)** per participant will cover the cost of morning and afternoon snacks, lunch, reading materials, training bag, class pictures and certificate of completion.

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(CUP for POs)**

TENTATIVE PROGRAM SCHEDULE

Day/Time	November 16 Tuesday	November 17 Wednesday	November 18 Thursday	November 19 Friday	November 20 Saturday
8:30-10:00	<u>8:30-9:30</u> ▪ Registration of Participants <u>9:30-10:00</u> ▪ Opening Ceremonies	LD3 ▪ Development Legislation ▪ Evidence-based Legislation	LD6 – Codification of Ordinances and Resolutions	LD7 – Parliamentary Procedure for Local Legislative Sessions	Final Preparation for the Role Play
10:00-10:30	S N A C K S				
10:30-12:00	LD1 – Overview of the Local Legislative Process and the Powers and Functions of the Sanggunian	LD4 – Social Marketing in Local Legislation	LD6 (Cont.) – Codification of Ordinances and Resolutions	LD8 – How to Preside and Manage the Sanggunian Effectively	(Cont.) Final Preparation for the Role Play
12:00-1:30	L U N C H				
1:30-3:00	LD2 – Framework of Governance and the Philippine Local Government Structure	LD5 – Oversight Functions of the Sanggunian	LD7 – Quasi-Judicial Functions of the Sanggunian	<u>1:30-2:30</u> • Simulated Session & Reflections <u>2:30-4:30</u> • Mock Sessions for Building Self-Confidence as Presiding Officer • Reflections	<u>1:30-3:30</u> ▪ Role Play ▪ Reflections
3:00-3:30	S N A C K S				
3:30-5:00	▪ Leveling of expectations ▪ Course Briefing	<u>3:30-4:00</u> LD5 (Cont.) – Oversight Functions of the Sanggunian <u>4:00-5:00</u> Class Picture Taking	<u>3:30-4:00</u> LD7 (Cont.) – Quasi-Judicial Functions of the Sanggunian <u>4:00-5:30</u> WS1 – Preparing for Simulated/Mock Sessions	<u>4:30-5:30</u> WS2 - Preparing for Role Play of Parliamentary Procedure	▪ Course Evaluation ▪ Closing Program ▪ Picture Taking

LD – Lecture-Discussion WS – Workshop