

UP-NCPAG Training and Competency-enhancement Courses, 2010

The U.P. National College of Public Administration and Governance (UP-NCPAG) announces the offering of its 2010 training and competency-enhancement courses for elected national and local officials and legislative staff and officers.

The Courses:

C-1: Basic Course in Local Governance and Administration

(for Mayors and Governors and their core staff)

C-2: Orientation Course for New Local Legislators

(for first-term Presiding Officers (**Vice-Mayors** and **Vice-Governors**) and Members of the Sangguniang Panlalawigan (**Provincial Board Members**), Sangguniang Panlungsod (**City Councilors**), and Sangguniang Bayan (**Municipal Councilors**))

C-3: Special Course on Effective Legislation and Governance (for national legislators)

C-4: Course for Party-list Representatives

The Coverage:

- Overview of the Philippine Governance System
- Policy Briefing on Sectoral and Cross-cutting Issues
- Parliamentary Procedures and Protocol
- Legislative Powers: Roles and Responsibilities
- Legislative Process
- The Committee System and Its Rules and Procedures
- The Budget Process
- Executive-Legislative Relations
- Organizing and Managing the Legislator's Office
- Communication Skills

The Resource Persons:

- Faculty members of the University of the Philippines
- Officers of the House of Representatives
- Practitioners

The Schedules and Contacts:

Course	Date	Contact us:
C-1	21-25 June 2010	CLRG at 928-3914; 925-7422
C-2	21-25 June 2010	CLRG at 928-3914; 925-7422
C-3	21-25 June 2010	CLCD at 925-4109 ; 926-1429

C-4

June 2010

CPED at 920-1353; 925-4030